

TRUCKEE CEMETERY DISTRICT REGULAR MEETING MINUTES 10/2/17

1. Call to Order: Vice- chairman Lupyak called the meeting to order at 2:06 pm.
2. Roll Call:
 - a. Present: Eric Larusson arrived at 2:40 pm, Sharon Arnold, Ed Czerwinski, Sarah Lupyak, Archivist Chaun Mortier, Greg Zirbel, Secretary Tricia Cook, Dane Leonard
 - b. Absent: Joe Aguera
 - c. Guests: none
3. Public Input: None
4. Consent Calendar:
 - 4.1) Minutes 9/11/17: Arnold commented she had confusion on secretary's report. Arnold would like it noted in the minutes that the center line of Jibboom St. may be moved, because Ed Czerwinski hadn't been at the prior meeting. Arnold requested that the minutes note that the TCD will still own road and town will maintain it. Czerwinski commented that is the definition of an easement.
 - 4.2) Warrant Request TR1017 \$13765.27: Zirbel had a question on AT&T bill which led to discussion to cancel the service of the 800 number. See item 7.
 - 4.3) Approval of 4.1 and 4.2: Zirbel motioned, Lupyak seconded, motion passed unanimously
5. Discussion Items:
 - 5.1) Secretary/Treasurer report: No report.
 - 5.2) Caretaker Report: I burial see below. Sprinklers not working in Oddfellows section. Rock and Rose suggested the electronic controllers need to be replaced. Rock and Rose Suggested installing flow meter to diagnose leaks more efficiently, the cost would be approximately \$200. Dane will request Rock and Rose provide an estimate on installing flow meters and replacing the controllers. Started clearing around trees and repairing metal borders. Used pea gravel rather than wood chips. Dane received an estimate for welding repair for damage to arch of \$140. Arnold suggested Cris McLaughlin repair it. Arnold will contact him for repairs. Arnold commented we are close to winterization, Rock and Rose should be contacted to schedule the shutdown. Larusson reported that after extensive research he found that an Urea application in fall after growth stops and before soil freezes is extremely beneficial for turf, and suggested it was a better option than Bio sol. After discussion the board agreed to try it for this season. Larusson will speak to Rock and Rose regarding this plan. Larusson will purchase fertilizer and Dane will apply. Larusson will be reimbursed. Larusson will talk to Rock and Rose to schedule aerating. Larusson will talk to Rock and Rose to schedule turning off water in Mid – October after fertilizer application. Larusson suggested a Bio sol test section of the cemetery to determine the effectiveness of the pest control aspect of the product. The board agreed. Czerwinski commented that the district needs equipment for better sound at ceremonies, due to freeway noise. Mortier will lend karaoke machine to district to see if that works.
 - 5.3) New Burials: Antonio Herrera burial 9/16/17.
 - 5.4) Correspondence: no discussion

- 5.5) Archivist: Archivist reported on various activities.
- 5.6) IT report: No report
6. Open Items:
- 6.1) Triumph Development: Arnold commented on last Tuesday's Town Council meeting. Barsell still owns property. 2 bond issues \$1M each for the roadway through the project were discussed.
- 6.2) Storage Shed purchase: No report.
- 6.3) Ground Penetrating Radar: Representative not available for this meeting. Czerwinski proposed that a request for proposal to scan the entire cemetery, and each section separately be sent to the vendor. After some discussion, the board agreed that the RFP be sent by the Secretary. Mortier will provide contact information for secretary.
7. New Business: Zirbel made a motion to eliminate the 800-number service for AT&T. Czerwinski seconded, motion passed unanimously.
8. Trustee Update: Larusson commented daffodils will be planted 10/22/17. Civil Air Patrol will participate. More volunteer help was requested. Trustees will post on social media. Caretaker agreed to participate. Lupyak commented she will bury her grandparent's ashes in a cemetery where there already is a headstone for them. Arnold requested the secretary mail the minutes and agenda to Joe Aguera, as he does not use email. Arnold requested the wreath in the gazebo be put away for the winter.
9. Calendar: the next meeting will be Monday, November 6 at 2pm at the PUD.
10. Adjournment: Czerwinski motioned to adjourn at 3:30 pm Lupyak seconded, motion passed unanimously.

Respectfully Submitted,

Tricia Cook, Secretary

Eric Larusson, Chairman