

# TRUCKEE CEMETERY DISTRICT REGULAR MEETING MINUTES 7/10/17

1. Call to Order: called the meeting to order at 4:10 pm.
2. Roll Call:
  - a. Present: Eric Larusson, Sharon Arnold, Ed Czerwinski, Sarah Lupyak (left at 5:20 pm), Archivist Chaun Mortier, Greg Zirbel, Secretary Tricia Cook, Caretaker Dane Leonard, Joe Aguera
  - b. Absent: none
  - c. Guests: none
3. Public Input: None
4. Consent Calendar:
  - 4.1) Minutes 6/5/17: Item 5.2 Arnold commented Rock and Rose didn't weed and feed. Additionally, Irish Spring is deterrent not poison.
  - 4.2) Warrant Request TR0717 \$16,183.79 Arnold questioned what the Safeway charge was for, it was for supplies.
  - 4.3) Approval: Lupyak motioned to approve the above as corrected, Czerwinski seconded, motion passed unanimously.
5. Discussion Items:
  - 5.1) Secretary/Treasurer report: The Secretary swore in Ed Czerwinski and Greg Zirbel as trustees. The district received \$10,280.44 in tax revenue in June 2017 and has a balance in the County Treasury of \$318,332. Arnold commented:
    - List Cris Connolly as Assistant caretaker on Agenda
    - Arnold will send me directory corrections and updates to the Secretary
    - Arnold requested that Agenda item 5.3 be revised to remove 'cold storage report'.
  - 5.2) Caretaker Report: 2 Burials: Studer, Vaughn. Caretaker requested to ask the probation department for a work crew for the lower cemetery. The answer was affirmative; Caretaker will arrange, Arnold will go through old records for contact info to give to Caretaker. Arnold commented a chainsaw still needs to be purchased for Cemetery. Arnold requested that the Caretaker be at the Cemetery when Rock and Rose arrives for weekly maintenance. Arnold commented Dead flowers need to be disposed of, suckers along bottom of deciduous trees need to be removed., and on Jibboom St. use weed eater to get rid of weeds on Cemetery property next to road. Clean up pine cones, broken branches in back of property to fence line. Arnold commented she expected caretaker to put in more time approximately 35 hours per week. The caretaker was asked to please note the Assistant caretaker's activities during the month in the caretaker report. Arnold questioned if bait applicator still available for vole control answer was yes and had been used to apply pellets that were not the pellets that came with the applicator, different pellets were used. After discussion Arnold will call Kenton to discuss assessment and suggestion on vole abatement and procuring pellets. Arnold suggested the trees receive deep root fertilizer. Larusson commented the fertilizer that R&R is providing should be adequate. He suggested additional granular

- fertilizer could be applied. Discussion regarding replacing crabapple trees a few at a time starting this fall. Gopher and vole abatement is scheduled for fall. This item be on the agenda for September.
- 5.3) New Burials: 2 burials, see caretakers report above.
- 5.4) Correspondence: Arnold commented that she would like Cris Connolly's email. Arnold commented that the R&R letter should have gone to caretakers.
- 5.5) Archivist report: Have been working on Curliss family data for headstone.
- 5.6) IT report: researching web cams. Larusson Suggested discussing ground penetrating radar. Mortier will approach companies to test in our cemetery.
6. Open Items:
- 6.1) Triumph Development: Czerwinski reported Triumph is ready to go forward with the agreed transfer of property. This will require the board to adopt a resolution, and hold a public hearing. Czerwinski will be the contact person for the Board for this project. Attorney Collinson will provide the language for the resolution which will be on the agenda for August meeting. Arnold commented she had correspondence from Yumi Dahn (sp?) of the TOT reiterated this.
- 6.2) Wi-Fi and video surveillance of cemetery property: no new information
7. New Business:
- 7.1) Daffodils in Old Catholic Cemetery – Larusson purchased 3000 bulbs and needs volunteers to plant. Potential volunteers can contact Larusson, planting will take place in early to mid-October Czerwinski will contact Boy Scouts, Lupyak will contact Girl Scouts.
- 7.2) Additional cold storage needs and options: Larusson commented he found a source in NV for sheds. Discussion regarding storage needs. Larusson will measure tractor and call for prices.
- 7.3) Budget: After discussion numbers were agreed upon for proposed budget to be discussed at the August meeting.
8. Trustee Update: none
- 8.1)
9. Calendar: the next meeting will be Monday August 7 at 4pm at Cemetery weather permitting.
10. Adjournment: Czerwinski motioned, Larusson seconded, the meeting adjourned at 5:45 pm.

Respectfully Submitted,

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Tricia Cook, Secretary

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Eric Larusson, Chairman