

TRUCKEE CEMETERY DISTRICT

REGULAR MEETING MINUTES

8/7/17

1. Call to Order: called the meeting to order at 4:10 pm.
2. Roll Call:
 - a. Present: Eric Larusson arrived at 4:15, Sharon Arnold, Ed Czerwinski, Sarah Lupyak, Archivist Chaun Mortier, Greg Zirbel, Secretary Tricia Cook, Cris Connolly, Dane Leonard
 - b. Absent: none
 - c. Guests: Attorney Brent Collinson
3. Public Input: None
4. Consent Calendar:
 - 4.1) Minutes 7/10/17: Arnold commented didn't receive minutes until 8/3/17.
 - 4.2) Warrant Request TR0817 \$14,784.08. No discussion
 - 4.3) Approval: Arnold motioned to approve items 4.1 and 4.2, Lupyak seconded, motion passed unanimously.
5. Discussion Items:
 - 5.1) Secretary/Treasurer report: Arnold motioned to approve the letter of engagement from Diane Watts, CPA for \$4,300 for the 2016 and 2017 audits. Larusson seconded, Motion approved unanimously.
 - 5.2) Caretaker Report: Cleaned back area, disposed dead flowers, trimmed suckers, North Side of Jibboom weed-wacked. Rock and Rose fixed leak by fence, and sprinklers that were not working. Tyler contacted regarding vole abatement work. Removed large fallen branches. Saturday, September 9 Placer County work release crew will be cleaning the lower cemetery from 9 – 1:30, after discussion the caretaker was approved to rent a trailer to remove debris. Headstone repairs continued. Arnold commented the silk and artificial flowers were not supposed to be removed, there were many upset people. Caretaker commented the containers emitted a foul smell and were breeding mosquitoes. The artificial flowers were breaking off, scattering throughout the property, and many were old. Arnold requested the names of the headstones that were repaired. Arnold commented on squirrel traps being unnecessary. Caretaker explained they were in this particular instance. Arnold reported that on Saturday, August 6th she met with Chris from Coydog at cemetery, the power was off to both gates, in 2 weeks Chris will be back to fix battery on lower gate.
 - 5.3) New Burials: Patnoudé cremains, Reichlin cremains.
 - 5.4) Correspondence: no comments.
 - 5.5) Archivist report: Archivist reported she has been working with American Legion for military records to obtain headstones when applicable.
 - 5.6) IT report: Pictures taken of Jibboom St. as before photos for following progress and compliance of Triumph Development project.
6. Open Items:
 - 6.1) Triumph Development: Brent Collinson was in attendance and reviewed the project development to this point, and discussed the content of proposed resolution 2017-01 (appended), and the necessary steps to

be taken to complete the dedication of Jibboom St. to the Town of Truckee. Arnold distributed copies of her concerns regarding the resolution (appended to minutes), then read each point to the board. She strongly objected to approving the resolution at this time. Collinson responded that the Cemetery has a signed agreement dated 11/7/16 regarding the \$40,000 funds. After discussion, it was decided to amend the resolution to include language to insure the property to be dedicated was clearly marked before the public hearing, and changed language regarding item 2a knowledge of possible interments. Lupyak motioned to vote on the amended Resolution 2017-01, Larusson seconded, resolution 2017-01 passed 4 ayes, 1 no (Arnold). Brent Collinson will contact Triumph Development representatives regarding the requested changes to the resolution.

- 6.2) Wi-Fi and video surveillance of cemetery property: no report
- 6.3) 2017-2018 Budget: Arnold provided updated county revenue projection of \$169,600. Zirbel motioned to approve with updated revenue amount, Lupyak seconded, motion passed unanimously.
- 6.4) Storage Shed: Larusson reported that he has researched, spoke to dealer in Nevada. Size 10 x 12 is being considered. Will continue discussion next month
7. New Business:
 - 7.1) Vole/ Gopher abatement: After discussion it was decided not to wait until fall due to the extent of infestation. Czerwinski motioned to approve work with a limit of \$1500.00. Lupyak seconded, motion passed unanimously
 - 7.2) Ground Penetrating Radar/ Canine forensics: Chaun is working with a company that uses forensic dogs, will continue to next month
8. Trustee Update:
 - 8.1) Lupyak commented that she would like to avoid any animosity among board members as we go forward working on the agreements between the board and Triumph Development. Arnold commented the Caretaker Dane needs supervision, Joe Murray is willing to meet with Dane on Mondays and Fridays to review and discuss maintenance issues. He requested no compensation. Arnold motioned to approve the Secretary to purchase flowers if needed for the Aguera family, Lupyak seconded, motion passed unanimously.
9. Calendar: the next meeting will be Monday, September 11 at 4pm at Cemetery weather permitting.
10. Adjournment: Czerwinski motioned, Lupyak seconded, the meeting adjourned at 5:57 pm.

Respectfully Submitted,

Tricia Cook, Secretary

Eric Larusson, Chairman